

SUB-LEASE TENANT

ADDENDUM

This is an addendum to the existing Rental Agreement by and between University Park Housing, Richard Tjoe, Owner; and,

\_\_\_\_\_

\_\_\_\_\_

Tenants,

Dated: \_\_\_\_\_

For the rental of:

\_\_\_\_\_, Los Angeles, CA 90007

Whereas, \_\_\_\_\_, Tenant desires to temporarily leave the premises prior to the end of the minimum tenancy, and has presented Owner with a sub-lets application and \$30.00 fee,

All parties, (Owner, Tenant, and Applicants), hereby agree to the following stipulations:

- 1) Applicant to be "sub-lease" tenants of the original tenants
- 2) Owner agrees to accept on time payments from "sub-lease tenants" on behalf of Tenants
- 3) Continuing Guarantor to provide a completed rental application form and copy of Driver's license prior to Owner's acceptance.

All other terms and conditions to remain the same.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Owner/Agent

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Sub-lease (sign & Print)

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Sub-lease (sign & Print)

Form to be completed by TENANTS, and submitted with SUB-LET'S application and \$30 fee. After Owner's acceptance, a copy will be returned to TENANTS.

TEMPORARY SUMMER/SEMESTER SUBLET TERMS

(circle one)

Attached to and made a part of the existing Lease agreement between the parties.

TENANTS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

The Owner grants permission to Tenant to Sublet the premises on a Temporary basis, provided Tenant agrees to, and fulfills the following stipulations:

- 1) Each sub-let must provide "rental application" to Owner prior to move-in
- 2) Each "sub-let" tenant must pay a \$30.00 fee with application
- 3) Owner will accept rent checks from Sub-lets, however, TENANT is responsible for any fees incurred due to NSF or Late fees, and Owner may require direct payment from TENANT in the event of collection problems relating to Sublets.
- 4) Owner provides this accommodation to Annual tenants to assist in fulfilling their 12 month obligation; please treat it as such. To wit: Don't let your sub-tenants be a problem to the Owner.
- 5) TENANT must fully explain all terms of tenancy including house rules to Sub-lets .
- 6) TENANT understands that sub-let's actions could result in eviction of Annual TENANT if not handled responsibly by TENANT.
- 7) Owner advises Tenants to meet with sub-let tenants to review the entire Lease and House Rules
- 8) Owner advises Tenant to have a written agreement with sub-lets including acknowledgement of the terms in the Tenant's lease and House Rules.

Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

\_\_\_\_\_  
TENANT

\_\_\_\_\_  
ANCHOR TENANT FOR SUBLET

\_\_\_\_\_  
SUBLET APPLICANT

\_\_\_\_\_  
TENANT

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
OWNER/AGENT approval